



Memorandum

To: All Staff

From: Valisha Fullard, ED

Date: **UPDATED** 1/15/2019

Re: **2019 Holiday Schedule** **DRAFT**

New Year's Day	Tuesday, January 1, 2019
***Martin Luther King Jr. Day	Monday, January 21, 2019
President's Day	Monday, February 18, 2019
Memorial Day	Monday, May 27, 2019
Independence Day	Thursday, July 4, 2019
Labor Day	Monday, September 2, 2019
***Veteran's Day	Monday, November 11, 2019
Thanksgiving Day	Thursday, November 28, 2019
***Day After Thanksgiving	Friday, November 29, 2019
Christmas Day	Wednesday, December 25, 2019
New Year's Day	Wednesday, January 1, 2020

*** Indicates days CAF will be closed without holiday pay. Please note that mandatory training may be scheduled for days indicated closed. In the event a mandatory training is scheduled, employees will be paid at their regular hourly rate.

**This calendar is subject to change at anytime with or without notice.